

Hambden Township Farmers Market Vendor Bylaws 2019

Basics:

- Market season will run Wednesday's in June through August 2019. Monthly fees paid by Vendors covers this period.
- Vendor spaces will be chalked out prior to market start.
- Vendors with assigned spaces may hold those for entire market season, as designated by seniority.
- Market times will be 3:00-7:00 PM. Vendors must be ready to go by 3PM with tents up, cars moved and parked in designated area.
- Vendors are encouraged to carry product liability insurance.
- Hambden Township Farmers Market will allow Health Inspections to take place at any given time through market season.
- Weights and measures (scales) must be certified by the County weights and measures office. Contact: Geauga County Auditor's Office at 440-279-1615.
- Vendors must comply with all laws, ordinances and regulations of the State of Ohio and the Township of Hambden.
- Vendors must respect the Hambden Township property where the market is held.
- No electricity is provided.
- Generators should not be disruptive to the market experience.
- Sellers are responsible for all appropriate labeling and obtaining any necessary permits/licenses based on their products.

Market Payment:

- Fees will be \$10 per week. First-time vendors will receive their first week at no charge. Payment is due the first Wednesday of each month.
- Vendors must pay the first Wednesday of the month. Failure to pay fees will result in loss of space.
- Checks only. Checks should be made out to Hambden Township.
 - Contact market management if there is problem with any payment option. Any other payment choice must be approved by the market manager.
- No refunds will be given for pre-paid booths if the market is cancelled due to weather.
- No refunds will be given for prepaid booths for "no show".
- Cancellations will be determined by the market manager.

Parking:

- Vendors are to park in the area specified by management. Must be off site from Market. If Vendor is parked in an unauthorized area, they will be required to move.

Guidelines:

- Vendor must list products they wish to sell during market season on their application. Any changes to the product lineup during the season must be approved by the market manager. Items or products not authorized by the market manager or the Hambden Township Farmer's Market will need to be removed.
- Vendor tents must be tied down securely by weights by start of every market.
- Vendors selling food products must be covered to protect from contamination by dust, dirt, insects, rain, etc.
- Each vendor shall display a sign stating producers name, location and have prices well displayed.
- Vendor MUST obtain correct licensing to show proof of operation.
- In the event a vendor would sell product on which sales tax is collected he or she is required to obtain a vendor's license.
- Vendor must remove unsold products and clean up area before leaving market. A \$20 fee will be charged if products or debris are left behind after 8:00 PM.

Produce Vendors:

- A grower is a person/organization who raises his/her own products on his/her own land.
- NO PRODUCE FROM OUTSIDE THE STATE OF OHIO MAY BE SOLD unless prior approval is given by the market manager or the Hambden Farmer's Market.
- Growers selling products labeled "Organic" must have appropriate State of Ohio certification.
- Vendors are expected to sell quality goods.

Pre-Packed Meat/Egg/Dairy/Frozen Meat Vendors:

- Selling of dairy products, eggs, meats, canned foods and other processed or potentially hazardous materials must meet legal requirements.
- A vendor who sells meat or meat products in which meat is the sole or primary ingredient must raise the animal from which the meat comes.
- Meat products must be sold as packaged by the State approved processing facility.
- Foods shall not be displayed or stored on the ground.
- Food that is unsafe shall be discarded.

Mobile Food/Prepared Food/Concession

- Prepared food vendors must maintain clean, inspected equipment.
- Vendor offering raw food products to be cooked for sale must use clean, sanitized utensils.
- Foods shall not be displayed or stored on the ground.
- Food that is unsafe shall be discarded.
- Food contact surfaces of equipment used in the preparation display must be clean and sanitary.
- Gloves must be worn when handling foods. Hands must be washed to prevent contamination of food, especially after using the toilet or handling raw meat/poultry.
- Prepared food vendor must be in compliance with Food Safety rules.
- Prepared food vendor must have 2 compartments, or 3 compartment sinks for proper wash, rinse and bacterial treatments. Other methods must be approved by Health Inspector.
- All perishable foods must be stored at proper temperatures: cold foods to be maintained at 41F degrees or below and hot foods must be maintained at 135F degrees or above.

Cottage Food Vendors:

- Cottage Food Production is defined as being made in person’s home. Produces food items that are not potentially hazardous including bakery products, jams, jellies, candy, and fruit butter.
- Cottage Foods must be labeled correctly per Ohio Revised Code 3715.
 - Example: Statement of Identity, name of product. Net weight of product. Ingredient list, listed in order of predominance by weight. Vendor name and address of place the product is made. In 10-point text: “This Product is Home Produced”.
 - Cottage Food Production as per Ohio Revised Code 3715.025 **does not** include low acid food (beans, cucumbers, cabbage, pudding), cheesecakes, pumpkin pies, custard pies, cream pies, etc. and will not be approved for sale at the Hambden Farmer’s Market for safety purposes.

Other Vendors:

- Handcrafted items must be made by the vendor. Secondhand or flea market type products are not allowed.
- Labels must properly list ingredients.
 - Soaps, essential oil creations, etc.

Market Concerns:

- Vendors or customers who suspect that another producer is violating any market rules should report to the Market Manager.
- Vendors shall not address any violation or issue themselves.
- Vendors are expected to conduct themselves courteously.
- Arguments, harassment, name calling, profane language and fighting in the market area WILL NOT be tolerated.
- Vendors will abide by the park rules as provided (see attached) and posted at the park.

Violation of any of the above Vendor Rules may cause forfeiture of the right to continue as a Market participant. The Market Manager will give verbal notice of a violation to the vendor. The vendor is then expected to correct the violation right away or could face expulsion from the Market **and** the loss of **all** prepaid fees.

_____ Vendor Signature

Catherine Wolcott
Market Manager
440.488.7170
topperpower@hotmail.com

Scott Yamamoto
Market Organizer
440.221.1409
Scott.Yamamoto@hambdentownship.com

Hambden Township Park Rules and Regulations

Pursuant to the authority vested the Board of Township Trustees by provisions of sec. 511.23, Ohio Revised Code, the following rules and regulations are hereby made and adopted concerning the use of all township-owned lands and designated as park or recreation areas located in Hambden Township, Ohio. Hambden Township Park is open from sunrise to dusk. Pavilion use is by reservation. Contact 286-3497 for availability.

It Shall be Unlawful:

- To enter, use or occupy township-owned lands for any purposes when said lands are posted against such entry, use or occupancy as determined by the Board of Township Trustees.
- To destroy or damage any pavilion, or remove any trees, shrub, or vegetation, and no person shall injure, deface, mar, or damage in any manner, or remove from the premises any monument, sign, ornament, fence, seat, picnic table, fountain, barbeque grill, portable restrooms, playground equipment, fall protection matting, or other public property within or pertaining to said park.
- To camp or park between the hours of 11:00 PM to 5:00 AM without written authorization by Board of Trustees.
- To peddle or solicit business of any nature, or to distribute handbills or other advertising matter. To post signs on any lands, structures or property, or to use such areas as a base of commercial operations, or to charge an admission, or fee, to any activity without written permission of an authorized representative of the Board of Township Trustees.
- To use a loudspeaker, public address system, or sound amplifying equipment of any kind, without a permit issued by an authorized representative of the Board of Township Trustees. To operate any motor, motor vehicle, radio, television, or any device in such a manner that it produces excessive noises.
- For any person to consume intoxicating liquor, beer, malt liquor, or wine, to be intoxicated or under the influence of unlawful drugs, or to engage in any violent, abusive or loud, boisterous, vulgar, lewd, wanton, obscene or otherwise disorderly conduct tending to create a breach of the peace or to disturb or annoy others. To lounge, sit or lie upon walkways, passages, or steps or to obstruct the free passage of others. To build fires except in designated area approved by an authorized representative of the Board of Township Trustees.
- To litter, or to deposit refuse or waste material that has been accumulated outside the park area, in receptacles provided for Park uses.
- For any person to possess a glass container of any kind within areas normally used as playgrounds.
- To operate or park a motor vehicle, except on roads or designated parking area. To operate a motor vehicle on any park road
- To operate any off-the-road motor driven vehicles such as a mini-bike, motorcycle, snowmobile, amphibious vehicle or any motorized device except on designated roads, trails or areas provided for such use.
- To possess a dog or other animal in a township park or recreation area unless the same shall be under immediate control on a leash not exceeding six (6) feet in length. To leave a dog or other animal unattended at any time, to permit a dog or other animal to run loose, create a disturbance, or fail to properly control a dog or other animal. Owners must clean up after their dog or animal.
- To ride, permit or allow horses on park property.
- To carry or discharge a firearm, shoot an air gun, gas gun, spring loaded gun or slingshot, or shoot with bow or arrow. This does not prohibit the possession of firearms or weapons as authorized by federal or state law.
- To hunt, trap, kill, wound, capture, or intentionally disturb any bird, animal, or other wildlife.

PENALTY

Violation of any rule or regulation or failure to perform required acts is punishable by a fine of not more than \$100.00. For each subsequent offense, a fine of not more than \$500.00 and/or a maximum jail sentence of 60 days may be imposed.